

26-Oct-09

THE CTL EURO-COLLEGE

SPRING 2010

APPLICATION PROCEDURE

INTERNATIONAL STUDENTS

UNDERGRADUATE STUDENTS:

- A completed Application Form
- A non refundable application fee of Euro 65
- A non refundable Migration fee of Euro 85
- *Copy of the attested **Secondary and High School Certificates with corresponding Mark Sheets**
- Clear attested copy of **Passport**, valid for at **least two years** from the date of commencement of studies applied for
- In case of a transfer student from a University or other Institution of Higher Education (I.H.E.) attested copies of all above documents are required together with transcripts from the I.H.E. and description of subjects
- *Copy of the attested original** **Bank Certificate** (A relationship certificate is required when the sponsor is not a parent) **valid for minimum 6 months**
- *Copy of the attested original** **Police Certificate, valid for minimum 6 months**
- **Medical Certificate** - Copy of blood analysis certificate for Hepatitis B and C, HIV, Syphilis and Chest X-ray. This needs to be stamped by the Ministry of Health and also the Ministry of Foreign affairs... and then the consulate of Cyprus. **This must be valid for 4 months(it should not expire by the time of interview)**
- Eight (8) recent passport size clear photographs

HOW TO APPLY:

STEP 1

First send the college a copy of the passport and academic documents in order for them to be approved. All students applying need to have a good average on both their Secondary school certificates and High school certificates.

FAISALABAD

Address # Office # 01, 1st Floor Mushtaq Plaza, 5 – Chenab Market Susan Road Madina Town, Faisalabad 38900, Pakistan. Tel # +92-41-8503518-9, 8002774, Fax # +92-41-8503518

www.future-falcon.com, info@future-falcon.com

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STEP 2

Once college approves the student's documents, we will issue a letter of Acceptance. This means that the student will be able to prepare for the other documents.

Copy of the passport – Stamped by Notary public officer and also the Ministry of Foreign.

Police certificate – Which needs to be stamped by the Ministry of foreign Affairs.

Bank letter – Which needs to be stamped by the Ministry of foreign affairs. It is essential the bank letter clearly states that the sponsor can financially support the student for his/her living expenses and college fees in Cyprus at the CTL Euro-college.

Medical certificate – which needs to be stamped by the Ministry of Health and also the Ministry of Foreign Affairs. Medical certificate means that the student needs to do a blood analysis for, HIV, Hepatitis B & C, Syphilis and finally the chest X-ray.

STEP 3

Once the student has the above, we need to receive them by email (scanned copy). Students also need to send their application fee and fees to the college before the application is submitted to the Ministry of Education. (Minimum amount 3350 Euro). **It is essential that the transfer send has the students' name and passport number.**

Once the application is complete and the fees have been transferred to the college account. The application will be send to the Ministry of Education. Their academic documents will be verified by them. If it is approved, they will move on to the Migration Authorities.

Once the Migration Authorities will announce the interview dates, we will contact you and remind you once again all the documents (Original and copies) need to be taken with them to the interview, and ensure that you have prepared the students well enough!

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